

**WETA Board Meeting
Dane County Job Center
July 25, 2007**

Members Present: Tony Veeder, Jon Danforth, Roger Gantzarow, Mary Ratz, Joy Wiggert, David Skattum, Carol Burgett, Marlene Duffield, Jim Erlenborn, Angel Rivera, Pat Delmenhorst (via phone), Pat Langreck, Robert Evans, OJ Repins and Art Besse

Members Absent: None

I – Check In/Agenda Review

Meeting called to order at 12:37 pm. It was determined that a quorum was present.

Marlene introduced our newest board member, Pat Langreck. Welcome Pat!

Tony is scheduled to attend a meeting with, among others, a representative from WEDA and DWD Deputy Secretary, JoAnna Richard, on 7/31/07 re: collaboration on Workforce Development Conference.

II – Approval of Minutes

The President asked for the wishes of the Board on the outstanding minutes. Motion by OJ Repins to approve the minutes. Motion seconded by Angel Rivera. Call for the question. Motion carried.

III – Financial Update - Mary

Current balance in checking account = \$10,508.48.
Current balance in Money Market account = \$11,560.38

David deposited \$500.00 check from IAWP into M&I Money Market Index Fund. IAWP check paid to cover David's assistance (training expenses) with the Labor Law Clinic.

Mary reported that we recently paid out \$750.00 for 2006 scholarship. Although budget line 5301 shows balance for scholarships = \$750.00, we still have \$1500.00 for 2007 scholarships.

Marlene reported back on \$1000 owed by DWD to WETA from 2006 Conference. She stated that, according to Gary Dennis, check was sent. Since WETA never received check. Marlene agreed to check with Finance to determine status of payment.

IV – Training Session Update – Roger/Art

38 attendees at the *Job Development for Offenders* mini-conference held in Madison on 6/11/07. Mini-conference scheduled to be held in Lacrosse on 8/14/07. Also scheduling one to be held in the Milwaukee area during the month of September. Cost for mini-conference = \$149.00/person. Although the Feds are offering a similar corrections training in Milwaukee, Art believes that their training is more focused on needs of DOC staff. Since we're targeting Workforce Development professionals, the similarity of the workshops should not be an issue.

Introduction to Grant Writing workshop still to be scheduled. We're waiting until John Cooney retires and gets his schedule under control.

V – IAWP Assistance/Collaboration/Merger of Officers – OJ

OJ presented proposal for WETA/IAWP collaboration/merger of officers. Currently WETA Board and IAWP Board have the same number and title designation of officers: President, President-Elect, Vice-President, Secretary and Treasurer.

Proposals:

1. Merge officer positions.... WETA officers = IAWP officers
2. Change organization name to reflect combination of organizations, e.g., WETA/IAWP/OWN
3. Merge WI Chapter IAWP bank account with the WETA account
4. Keep Labor Law Clinic account under IAWP name, to be used for payments associated with clinic co-sponsorship. Co-sponsorship payments include: payments to DWD at \$27/participant to cover printing and mailing expenses; conference/facility rental and organizer personal expenses, e.g., travel reimbursement.
5. Keep Labor Law Clinic (LLC) co-sponsorship with DWD for the next year or two under IAWP name. IAWP has 15+ years of high caliber experience and name recognition both with DWD and with employer community
6. Starting in 2008, David Skattum or some other WETA individual, takes over OJ's responsibilities as clinic organizer. IAWP already contributed \$500 to WETA for training expenses.
7. OJ Repins will continue to act as advisor/consultant on matters pertaining to LLC and IAWP
8. Maintain WI Chapter IAWP membership with International Association for the next few years. That time frame will give us the opportunity to evaluate the pros and cons of this association on an annual basis
9. The annual IAWP educational conferences offer WETA an opportunity to expand your horizons on human resource problems, management and solutions on national and international levels.

IAWP currently co-sponsors five Labor Law Clinics each year. IAWP annual income (\$9000-\$12000 net) earned solely from LLC fees. Time commitment as clinic organizer is approximately 20 hours/week for the two months prior to each clinic.

Proposal #1 – The Board, after much discussion, seems to be in agreement that, at the very least, we can continue as two separate but parallel organizations but with shared executive committee members. Merging the officer positions would provide continuity for both organizations and improve the flow of information.

Proposal #2 – Overall, the vision of blending WETA and IAWP into one organization seemed to be positive. The biggest stated stumbling blocks (a) time commitment required from LLC organizer, (2) time commitment required of shared treasurer position with either separate or blended accounts and (3) legal ramifications of merging organizations under one name with blended bank account.

Proposal #3 - Since we are currently two separate organizations, have two separate bank accounts and file separate tax returns, we are in no danger of exceeding the annual federal income limit for non-profit organizations. Merging the accounts might exceed the income limits.

Due to time constraints, Roger Gantzarow made motion to table IAWP proposal to August meeting. Arrionne Beecroft seconded the motion. Motion carried. Board members should submit questions regarding legal ramifications of merger to Tony via email by 8/14/07. Tony will submit the questions to his attorney friend and will, hopefully, have responses for us at August board meeting.

VI – 2007 Conference – Arrionne

Arrionne distributed a tentative schedule of events including workshop subjects and speaker names. For those workshops/speakers not yet confirmed, the schedule of events included the WETA Board member responsible for scheduling. Workshops/Speakers should be confirmed and information e.g., workshop description and presenter information, sent via email to Arrionne by Wednesday, August 1st. Speakers should be encouraged to bring their own equipment.

- IAWP will cover cost for Wednesday night reception.
- WETA will cover costs for Thursday/Friday breakfasts and Thursday night banquet
- OWN will cover cost for Thursday luncheon. WETA agreed to subsidize costs not covered by OWN.

Keynotes

Dennis Winters – Director, DWD Office of Economic Advisors

Dave Anderson – Founder, Famous Dave's

Wisconsin OWN Pre-intensive (Pat D joined us via conference call at this point in the meeting.)

Pat D presented proposal for ½ day OWN Pre-intensive Mini-conference. Chart indicating workshop topics and schedule does not seem to quite mesh with original proposed agenda. Pat D, Marlene and Monica will convene to discuss logistics for Wednesday. Any workshops not included on the Wednesday agenda may be submitted to Arrionne and Tony for (possible) inclusion on either the Thursday or Friday agenda.

Pat D will submit workshop descriptions and presenter information to Arrionne and Tony for inclusion in the program booklet.

Marketing

Postcard reminder to “save the date” sent out on 6/22/07.

Conference will be advertised at \$185 for 3-days or \$35 for Wednesday only. Conference information and registration form will be added to the WETA website once they have been updated. Jon will send registration form (which needs some minor editing) to Arrionne via email.

2007 Conference Fee

\$35 for Wednesday only	
\$150 for Thursday and Friday	includes Thursday continental breakfast + Thursday OWN luncheon + Thursday banquet + Friday hot breakfast
\$185 for all three days	includes IAWP reception + Thursday continental breakfast + Thursday OWN luncheon + Thursday banquet + Friday hot breakfast

David Skattum has agreed to act as registrar for the full conference so that OWN doesn't have to worry about Wednesday only registrations.

Scholarships

Deadline for scholarship applications = 9/21/07

Scholarship information and application will be added to WETA website. Requests for applicants will be sent to all WETA members as well as to the vocational/technical colleges.

Members of scholarship committee are still to be determined. Members will review applications in late September.

WETA Awards

Jon will contact Dave Shaw regarding presenting awards at the banquet

Sponsors/Vendors – Tabled to August meeting

Raffles + Silent Auction – Tabled to August meeting

Decorations, etc. – Tabled to August meeting

VII – Other Business

David was given the okay to order more pens and portfolios.

IX - Next Meeting and Adjournment

The next Board meeting will be held on Tuesday, August 21st from 9:00-11:45 am at the Dane County Job Center. The September meeting will be held on Wednesday, 9/19/07 at 10:00 at the Holiday Inn in Stevens Point and will include a tour of the facilities as well as lunch (so that we can finalize the menu for the conference).

Agenda items for next meeting include: IAWP proposal for merger and 2007 Conference.

Meeting adjourned at 3:20 pm

Respectfully submitted,
Joy Wiggert, Secretary