

**WETA Board Meeting
Minutes
October 20, 2006**

Attending: Tony Veeder, Jon Danforth, Angel Rivera, Marlene Duffield, Roger Gantzarow, Jim Erlenborn, Mary Ratz, Irene Brenon, Carol Burgett, Arrionne Beecroft, David Skattum, Robert Evans, Mike Krauss, OJ Repins and Joy Wiggert.

Meeting called to order at 12:35 pm

SCHEDULE NEXT WETA BOARD MEETING

Tony stated that he would send out an email during the week of October 23 with suggested meeting dates and times. Meeting will be located at the Dane County Job Center. Jon/Jim agreed to reserve a room for the meeting.

CONFERENCE KUDOS

- Pleased with food selections
- Breakout sessions, for the most part, well received
- Pleased with diversity of conference attendees
- Loved Nanette's keynote
- Organization/Presentation of Awards seemed to flow nicely
- Steady attendance throughout conference

WHAT WENT WRONG?

- Disappointed that TANF Workshop (originally scheduled for Friday morning) was canceled
- "Job Development and Placement: the Final Destination?" Workshop not well received because it was too basic for the audience
- Need to give Vendors more space (too crammed in the hallway, in part due to location of electrical outlets)
- Need better/more accurate room identification for Breakout sessions and Hospitality Room location (provided we have one next year)
- Hotel staff seemed disorganized and ill prepared for our Conference. That being said, they really busted their tails to get things done for us (once those things were identified for them)
- Conference booklet pages printed in the wrong order

SUGGESTIONS

- Request for workshops applicable to/about: "at-risk" youth, corrections population (pre- and post-release employment info) and disabled population
- Need for (at minimum) a draft of the Conference Agenda, including tentative workshop titles and presenters, at least one month prior to conference – this should generate better attendance since folks are reluctant to register for/approve conferences when they don't know what training is to be offered

- Need for more than one person who is knowledgeable about (and able to troubleshoot) AV equipment
- Need for more than one person staffing Registration Table (We originally had 3 individuals scheduled for this conference. Two were not in attendance.) Perhaps we need a list of backups in case this happens again in the future
- Presenters need to bring their own AV equipment. Irene offered that we could bring some equipment for emergency purposes.
- Include declaration on Registration Form: "All meal costs are based upon the State rate and included in the Conference Registration fee."
- Add State Quarterly Roundtable to Wednesday of WETA as a way to increase DWD attendance

OTHER

- Perhaps should focus on including more diversity on the WETA Board
- Although Ed Duda was well received, we should consider bringing in Wisconsin employment and training professionals to present Keynote(s)
- We will consider the need for a hospitality room at the 2007 Conference, which seems to be a good idea, after we determine the cost accrued this year. (OJ stated that he'd be willing to supply some booze.)
- We need to check for employers in the Stevens Point area who might be willing to assist us with conference costs in return for a bit of publicity
- OWN registration was lower than expected. Greater effort needs to be made to reach DWD execs
- Per Mary Ratz, Dawn Hepler has volunteered to make decorations for 2007 WETA Conference
- Need to send an official letter of thanks to The Manitowoc Company
- Tony and Jon will complete the evaluation for the Maritime Museum

AGENDA ITEM FOR NEXT MEETING

- IAWP needs assistance with ongoing tasks ie: Treasurer, President and Chapter Editor. For more information refer to *Wisconsin Visions* (IAWP Newsletter) volume 22, Issue 4.

Meeting adjourned at 1:25 pm

Respectfully submitted by Joy Wiggert, Secretary